OLD GRACE HOUSING CO-OPERATIVE

PROCEDURE FOR ALLOCATING A FULLY ACCESSIBLE SUITE

1. An invitation for an available fully accessible suite will be offered to Members internally.

2. If no one is allocated the suite internally, it will be offered externally to Friends on our Wait List who have requested a fully accessible suite and qualify for the size of the suite being offered.

3. Eligibility for the suite will be determined as follows:

   a. Households applying for an Affordable accessible suite must demonstrate that they meet the Affordable income requirement.

   b. Occupancy Rule household size requirements must be met where the suite is being allocated as an affordable suite.

   c. To demonstrate benefit from the accessible features the Applicant must indicate in writing:

      i. the mobility-related limitations that a household member is experiencing
      ii. the expected duration of these limitations (temporary, permanent or progressive)
      iii. the benefit that the mobility-related suite features will provide.

   d. Applicants who meet all three of the above requirements will be deemed eligible.

4. If more than one eligible applicant applies, the suite will be allocated to the applicant with the lowest Co-op Number by the Membership Committee Co-Chairs.